



July 17 - 21, 2024 indoor exhibitor Application

**10'x10' Indoor Space with 110v Electricity
Before May 1, 2024 - \$200 /After May 1, 2024 - \$225**

★ Please return this contract along with your paperwork and a check payable to: **Rice County Fair** to:

Rice County Fair • P.O. Box 393 • Faribault, MN 55021

LIST ALL THE ITEMS YOU WILL SELL: _____

Size of space needed: _____ Electricity Needed: _____

Company Name (as it will appear in advertising) _____

Contact Person(s) _____

E-Mail _____

Address _____

City _____ State _____ Zip _____

Telephone: Home _____ Work _____ Cell _____

Booth Rental Fee \$ _____

8' Table - \$25.00 ea. \$ _____

Chairs - \$5.00 ea. \$ _____

Refundable Deposit \$ 25.00

RV Site - \$150.00 (with water & electricity) . . . \$ _____ (Limited Space)

Reserved Parking Space (Red Lot) - \$30.00 \$ _____ (Limited Space)

General Seasonal Parking Pass - \$25.00 \$ _____

TOTAL ENCLOSED \$ _____

**Please Note:
All vehicles need a parking
Pass or pay a daily entry
parking fee.**

**Booth does not
come with
a parking pass.**

**Remember - Your employees
need a parking pass!**

****To ensure a space ALL CONTRACTS ARE DUE BY June 15, 2024. Late entries will be accepted upon space availability.**

Please fill out the enclosed ST19 and return it with your Application, Certificate of Liability Insurance and payment.

I HAVE READ THE EXHIBITOR'S MANUAL and UNDERSTAND ALL RULES and REGULATIONS
and WILL ABIDE BY ALL. Also, Please read the reverse side and initial.



Exhibitor's Signature _____ Date _____

Rice County Fair Manager _____ Date _____

If you have any questions, please call the Fair Office at (507) 332-2470 or Peter van Sluis at (507) 412-9168.

OFFICE USE ONLY

Date Received _____	Check # _____	Check Date _____	Amount _____	QB _____
Confirmation Email Sent _____	Camping _____	Parking _____	We're looking forward to seeing you at the Fair!	
Received: Insurance _____	ST19 _____	Food Lic. _____		

Terms and Conditions for indoor exhibitors

INDOOR EXHIBITOR HOURS *(Minimum)*

Wednesday 11 am – 9:00 pm
 Thursday 10 am – 9:00 pm
(This is our Daycare & Senior Citizen Day)

Friday & Saturday 11 am – 9:00 pm
 Sunday 11 am – 5:00 pm

Exhibitor Set-up Days & Times

Monday, July 15, 2024: 9 am – 5 pm * *After 5 pm call 507-412-9168*

Tuesday, July 16, 2024: 8 am – 7 pm

If set-up Wednesday morning is necessary, please call the office to make arrangements.

★ **Out of respect for all vendors, buildings will open 10 minutes before opening time for you to prepare your booth if needed.**

Move out / Tear down / Dismantling to Begin 5:00 pm Sunday. ★ DO NOT START PRIOR TO 5:00 pm

★ **The Rice County Fair Manager reserves the right to shut down the fair when needed.** ★

** Space Rental Applications Must Be Received by April 1, 2024 to Reserve Past Spot.*

CANCELLATION REFUND POLICY: Should an Exhibitor find they are unable to participate in the event, a cancellation of contract and request for refund must be made in writing. No refund will be made without a written request. All requests must be postmarked no later than June 15, 2024.

ALL VEHICLES ENTERING GROUNDS MUST HAVE A PARKING PASS OR PAY FOR PARKING DAILY. Parking passes can be purchased at time of contract signing or at the Fair Office. Exhibitors are responsible for ensuring that their workers' vehicles have a parking pass and that parking passes are properly displayed.

ALL SUPPLY TRUCKS WILL BE PARKING IN THEIR DESIGNATED AREA ONLY.

ELECTRICAL INSPECTIONS: The Minnesota Board of Electricity will be inspecting all electrical equipment. The Rice County Agricultural Society Board of Directors supports the policy of providing electrical service in a safe and efficient manner. Any repairs on the exhibitor's equipment will be at the exhibitor's cost. Exhibitors with problems must show proof of the problem rectified.

BLACKTOP: No stakes allowed in any blacktop without prior permission from the Fair Manager. If allowed, the vendor is responsible for repairing the black top patch.

SANITATION: Please clean your area before you close at night to be ready for the morning garbage pick-up. We thank you for keeping your area clean and litter free during fair hours.

SECURITY: The Exhibitor accepts full responsibility for all liabilities for damages to persons and/or property arising out of his/her use and/or occupancy of fair property. The Rice County Agricultural Society will not be responsible for any loss by theft, fire, accident or act of God. There will be security people at various places and times throughout the run of the fair until 5a.m. However, they are unable to watch over individual exhibits. It is recommended that exhibits never be left unattended during the hours the event is open to the public. The Rice County Agricultural Society will not be responsible for any item(s) lost, damaged or stolen before, during or after regular fair hours.

FREIGHT DELIVERY: All deliveries should be made before 11 am Wednesday, Friday – Sunday and 10 am on Thursday. Vehicles are not permitted on the midway after 11 am Wednesday, Friday – Sunday nor 10 am on Thursday. Please call the office to make arrangements for deliveries that need to arrive after morning times.

INSURANCE: All Exhibitors must provide a Certificate of Insurance listing the Rice County Agricultural Society as “Additional Insured”.

SALES TAX FORMS: Exhibitors are responsible for collection of sales tax. *All Exhibitors must fill out a ST19 – “Operator Certificate of Compliance” form, be sure to fill in your State ID Tax number, and return it with all other contracts and fees.* ST19’s are enclosed with your contract.

***It is the Exhibitor’s responsibility to read and comply with the provisions and rules of the Rice County Fair Space Contract and the Exhibitor’s Manual. It is also the Exhibitor’s responsibility to inform all of their personnel associated with their rental space about the fair rules and regulations. A copy of this manual should be kept in the rented space at all times.*

I have read and agree to the above terms set forth by the Rice County Agricultural Society and understand that it is my responsibility to read the Exhibitor & Concessionaire Manual at www.ricecountyfair.net _____ Initial

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Please Initial |